



## **Intermediate Architectural Technologist Full-time (8:30-4:30 Monday to Friday)**

Cover Architectural Collaborative Inc. is a growing architect firm, located in beautiful Nelson, BC. We work across a broad range of scales and typologies, including health care, residential, commercial, institutional and industrial. Cover Architecture is a leader in the application of the Passive House low energy building standard, as well as the new Province of BC Energy Step-Code.

**We are looking for a full-time Architectural Technologist. The ideal candidate would have, at a minimum, the following:**

- Architectural Technology Certificate
- 5+ years working as a Technologist in an Architect Firm
- Experience managing people

### **Required Skills:**

- Excellent interpersonal skills; thrives in a collaborative team atmosphere
- Strong command of English; Excellent verbal and written English communication
- Highly proficiency in Microsoft Office, AutoCAD, InDesign, SketchUp, Revit and the National Building Code of Canada
- Strong graphic skills and keen design sensibility
- Ability to read and understand construction documents
- Ability to work on multiple projects at once and meet deadlines
- Highly organized and motivated individual
- Take initiative and strong problem-solving skills

### **The position involves the following scope of work:**

- Be involved in the full life cycle of the project, from design and planning, pre-construction, construction, to project close-out
- Assist the Principal and Project Manager in project design and related administration
- Work alongside and regularly communicate with owners, architects, contractors and engineers
- Review, interpret and update Architectural drawings and specifications
- Translate ideas, sketches and specifications of an engineer, architect or designer into working plans
- Maintain accurate and up-to-date shop drawings, track the status of RFI's, obtain quotations for notices of change, update and assemble as-built documents
- Conduct quality control activities, inspection programs and periodic updating of construction progress records
- Maintain and file accurate and easily accessible records

Through a collaborative approach, Cover Architecture fosters an atmosphere of creativity, teamwork and success where each member of our team has the opportunity to contribute. With a diverse portfolio of projects across British Columbia and Alberta, our employees have the opportunity to gain advanced knowledge and experience in their careers.

Wages dependent on experience and skills. We offer Medical and Dental insurance after 3 months.

Please email your resume and cover letter to [alie@coverac.ca](mailto:alie@coverac.ca).

For more information visit: [www.coverac.ca](http://www.coverac.ca)